

**APPLICATION FOR LICENSURE AS A MASSAGE THERAPIST**  
**INITIAL APPLICATION Guide**

- ☐ Type or print the Application Information legibly. Be sure the form is completely filled out.
- ☐ If you have been found guilty of felonies or misdemeanors, attach official documents showing disposition of the case.
- ☐ If you have ever been licensed in Kentucky or another state, attach documentation.
- ☐ If you have ever been disciplined as a massage therapist, attach an explanation and supporting documentation.
- ☐ If another state has denied your application for a massage therapy license, attach an explanation.
- ☐ Request that your school send an official transcript to the licensure board, with the clock hour breakdown showing that you have completed Kentucky's required curriculum which includes:
  - ☐ 125 clock hours of anatomy and physiology
  - ☐ 200 clock hours of massage/bodywork theory and technique
  - ☐ 200 clock hours related to the business of massage therapy
  - ☐ 40 clock hours of pathology
  - ☐ 35 clock hours at the school's discretion

NOTE: If you include your transcript with the application, it must be provided by your school in a sealed envelope in order for it to be considered "official."

- ☐ Provide proof of passage of an approved licensing/certifying exam (eg. NCBTMB, NESL or MBLEx)
- ☐ Arrange to have the licensing/certifying exam results sent directly to the board from the agency who administers the exam. NOTE: Copies sent by you may be considered "unofficial."
- ☐ In the presence of a Notary, sign and date the application.
- ☐ Enclose the *non-refundable* "Initial Massage Therapists Licensure Fee" of \$125.00.
- ☐ Plan to complete your application so it will be received 10 business days before the Applications Committee meeting. (see website for meeting dates)
- ☐ Mail your application to the correct address.

USPS, certified, return receipt requested, mail to:	Overnight & Special Mailing such as UPS, FedEx, etc.
KBLMT Division of Occupations and Professions P.O. Box 1360 Frankfort, KY 40602	KBLMT Division of Occupations and Professions 911 Leawood Dr. Frankfort, KY 40602

- ☐ Check to be sure that your license verification has been posted online within seven days of the KBLMT Board meeting. Go to <http://bmt.ky.gov> and verify that it is correct.